

From: [Coltrain, Katrina](#)
To: [Atkins, Blake](#)
Subject: RE: Reminder: Your input for Annual Report is due by 2/19, ALL of the work your Branch/Section/Team did last year needs to be in the annual Report...
Date: Thursday, February 11, 2016 12:52:00 PM

Here are some bullets for 2015.

RI start for Wilcox Oil Company Superfund Site.
RI start for Tar Creek OU5.

Katrina Higgins-Coltrain
Remedial Project Manager
US EPA Region 6
LA/OK/NM Section (6SF-RL)
1445 Ross Avenue
Dallas, Texas 75202
214-665-8143

From: Atkins, Blake
Sent: Wednesday, February 10, 2016 4:18 PM
To: Appaji, Sairam <appaji.sairam@epa.gov>; Baumgarten, Gary <baumgarten.gary@epa.gov>; Brooks, Janet <Brooks.Janet@epa.gov>; Canellas, Bart <canellas.bart@epa.gov>; Casanova, Rafael <Casanova.Rafael@epa.gov>; Coltrain, Katrina <coltrain.katrina@epa.gov>; Hebert, Michael <hebert.michael@epa.gov>; Lennox, Ursula <Lennox.Ursula@epa.gov>; Leos, Valmichael <Leos.Valmichael@epa.gov>; Lockett, Casey <Lockett.Casey@epa.gov>; Mueller, Brian <Mueller.Brian@epa.gov>; Purcell, Mark <purcell.mark@epa.gov>; Sanchez, Petra <sanchez.petra@epa.gov>; Stankosky, Laura <stankosky.laura@epa.gov>; Torres, Michael <torres.michael@epa.gov>
Subject: FW: Reminder: Your input for Annual Report is due by 2/19, ALL of the work your Branch/Section/Team did last year needs to be in the annual Report...

For your consideration...

Pam shared with me last Friday an interest to have more coverage of the work we do in the Division included in the annual report. I recommend thinking retroactively, say top 2-3 actions or outcomes last year, and forward thinking, what you hope to accomplish in 2016.

It sounds like another request for capturing 2015 actions and successes is forthcoming.

From: Phillips, Pam
Sent: Wednesday, February 10, 2016 3:58 PM
To: Edlund, Carl <Edlund.Carl@epa.gov>; Talton, Anthony <Talton.Anthony@epa.gov>; Banipal, Ben <banipal.ben@epa.gov>; Crossland, Ronnie <Crossland.Ronnie@epa.gov>; Meyer, John <Meyer.John@epa.gov>; Petersen, Chris <petersen.chris@epa.gov>; Sanchez, Carlos <sanchez.carlos@epa.gov>; Atkins, Blake <Atkins.Blake@epa.gov>; Johnson, Lydia



9697651

<johnson.lydia@epa.gov>; Kemp, Mary <Kemp.Mary@epa.gov>; McCorkhill, Michael
<Mccorkhill.Michael@epa.gov>; Ragon, Derek <Ragon.Derek@epa.gov>; Ruhl, Christopher
<Ruhl.Christopher@epa.gov>; Smith, Monica <smith.monica@epa.gov>; Villarreal, Chris
<villarreal.chris@epa.gov>; Webster, Susan <webster.susan@epa.gov>

Subject: Reminder: Your input for Annual Report is due by 2/19, ALL of the work your
Branch/Section/Team did last year needs to be in the annual Report...

Every person in the Division needs to be able to share the annual report with their family and say
“This is what I did/I helped with last year!”